

APPENDIX A**CURRENT SCHEDULE OF HEALTH AND WELL BEING BOARD BUSINESS 2012/13 (agreed at 22/3/12 HWBB and revised)**

item	4 April 2013	Notes
STANDING OR GOVERNANCE ITEMS		
Financial Planning Group minutes	B	
HWB Implementation Group- minutes	B	
Governance arrangements, ie review Terms Ref Membership etc	B	4/4/13 will approve conversion from shadow to full statutory status. Will reflect DH regulations on HWBBs (expected end Jan)
Development of HWBB	W	
JSNA, HWBS AND RELATED STRATEGIES		
Joint Strategic Needs Assessment- update/review/refresh	B?	Not sure what requirement is to refresh. Might benefit from a more discursive workshop format.
Integrated Commissioning Plan	B	If not going January. Deferred from July October and November.
Substance Misuse Plan	B?	Deferred from July October and November
Performance Report against HWBS targets	B	
In depth report on one issue in DPH's Annual Report	B	
NEW PRIMARY CARE COMMISSIONING ARRANGEMENTS		
Clinical Commissioning Group- update on organisational progress	B	CCG to go fully live from 1 April 2013.

PUBLIC HEALTH/ DETERMINANTS/ PREVENTION MATTERS	4 Apr 13	
Leisure Services- Strategic Review- Comments on Detailed Business Case	B	CHECK
Early Intervention and Prevention- strategic review		Essential to taking forward Marmot actions and the HWB Strategy
Annual Report of Director of Public Health	B	Ready by then?
WORK WITH VOLUNTARY AND COMMUNITY SECTOR/ REPORTS OF PARTNERSHIP BOARDS		
Chair's meeting with Partnership Board chairs- minutes	B	
SAFEGUARDING/QUALITY AND SAFETY ISSUES		
Quality and Safety Matters in NCL	B	To be provided 6 monthly- April report will give Board assurance of how Q and S matters will be managed under new structures
Whole system working to reduce pressure ulcers	B	(identified in quality and safety discussion at Jan HWBB)- might be workshop format depending on complexity of issue/which providers need to be involved? Deferred from July and Nov 2012
Care Homes- joint quality spec/principles for whole system working	B	Identified at HWBB 26 July during Quality and Safety discussion
USER AND CARER ENGAGEMENT		
Local HealthWatch- spec and tender process	B	report of new contractor how service planned to be delivered
LINK- Annual Report	B	12/13 reports as part of LINK/LHW handover
HEALTH AND CARE INTEGRATION		
HSC Integration Scoping project	B	
Mental Health- plan for better joining up across system		Need for this agreed at our workshop on 26 July- incl. input from BEHmhT. 29/11 meeting agreed this would go in April.

HWBB will exercise statutory functions from 4 April 2013 meeting.